
CCRLF Application for Reference

09-2026

New Mexico Finance Authority

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CCRLF Application for Reference

Every page of the Child Care Revolving Loan Fund application exactly as it appears to an applicant on first opening it, with nothing filled in. 7 pages across 1 part.

Fields shown as plain text rather than as a box — *Your Organization Name*, *Your First Name* and similar — are filled in for you from your organization and contact details, so there is nothing to type there.

Contents

CCRLF

1. Borrower & Eligibility
2. Business & Operations
3. Project Information
4. Project Impact & Capacity
5. Contract for Services
6. Financial Information
7. Certification

CCRLF

7 pages.

Page 1 — Borrower & Eligibility



Offered in partnership with
the New Mexico Early
Childhood Education & Care
Department (ECECD)

**Child Care Revolving
Loan Fund**

Application #000142 - CCRLF

STATUS

In Progress

DOCS NEEDED

0

all uploaded

No document requests for this application.

Borrower & Eligibility

Business & Operations

Project Information

Project Impact & Capacity

Contract for Services

...

Borrower Information

*** Borrower Legal Name**

Your Organization Name

Borrower Doing Business As (DBA)

*** Borrower Phone** ⓘ

Borrower Website

*** Primary Email Address**

*** Federal Employer Identification Number (EIN)**

*** Date Business Established** ⓘ

*** Borrower Mailing Street**

Your Organization Address

*** Borrower Mailing City**

Your City

*** Borrower Mailing State**

New Mexico

*** Borrower Mailing**

Figure 1: CCRLF page 1: Borrower & Eligibility (part 1 of 2)

Figure 2: CCRLF page 1: Borrower & Eligibility (part 2 of 2)

Page 2 — Business & Operations



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Borrower & Eligibility

Business & Operations

Project Information

Project Impact & Capacity

Contract for Services

...

Business Information

*Do you have board members?

Select an Option

List of board members ⓘ

*Do you have a hiring plan?

Select an Option

*Are you in compliance with zoning requirements?

Select an Option

*Have you or any operators of the business ever been involved in any litigation or other legal proceedings?

Select an Option

*Do you have experience owning or operating another child care facility?

Select an Option

*Do you currently operate more than one child care facility?

Select an Option

Program History

Provide the current number of children enrolled in your program by age group. For each age group, also indicate how many of those children receive Child Care Assistance. The number of children receiving Child Care Assistance cannot exceed the number of children enrolled in that age group.

*Infants (6 weeks–12 months) — Number of children enrolled

Figure 3: CCRLF page 2: Business & Operations (part 1 of 2)

* Infants (6 weeks–12 months) — Number of children enrolled	
* Infants (6 weeks–12 months) — Number receiving Child Care Assistance	
* Toddlers (12–36 months) — Number of children enrolled	
* Toddlers (12–36 months) — Number receiving Child Care Assistance	
* Two years — Number of children enrolled	
* Two years — Number receiving Child Care Assistance	
* Three years — Number of children enrolled	
* Three years — Number receiving Child Care Assistance	
* Four years — Number of children enrolled	
* Four years — Number receiving Child Care Assistance	
* Five years — Number of children enrolled	
* Five years — Number receiving Child Care Assistance	
* Six years and older — Number of children enrolled	
* Six years and older — Number receiving Child Care Assistance	

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Figure 4: CCRLF page 2: Business & Operations (part 2 of 2)

Page 3 — Project Information



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Borrower & Eligibility

Business & Operations

Project Information

Project Impact & Capacity

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...

Project Basics

*** Loan amount request** ⓘ

*** Estimated total cost of the project** ⓘ

To select multiple project types, use the arrow buttons to move options from the Available list to the Selected list.

*** Project Type** ⓘ

Available

- Facility Improvement
- Repair & Maintenance
- Expansion of Existing Facility
- Creation of a New Facility
- Operating Capital

Selected

Please provide a description of the project for which loan funds will be used. Include the purpose of the project, the activities or improvements that will be completed, how the project will support your child care program, and the anticipated timeline for completion. If applicable, describe how the project will increase program capacity, improve quality, enhance health and safety, or address licensing requirements. Responses should be approximately 1,000 words. Please be specific and include sufficient detail for reviewers to understand the scope, need, and expected outcomes of the project.

*** Detailed description of proposed project**

Figure 5: CCRLF page 3: Project Information (part 1 of 4)

the project.

*** Detailed description of proposed project**

*** How does this project support a healthy and safe teaching environment?**

*** Expected operational lifespan of the project and components**

Sources of Funds

To select multiple sources, use the arrow buttons to move options from the Available list to the Selected list.

*** Sources of funds for the project**

Available

Cash on hand
Philanthropic donations
Public grant funding
Personal contribution
Investor
Other loan



Selected



To select multiple sources, use the arrow buttons to move options from the Available list to the Selected list.

Sources that have been secured

Available

Cash on hand
Philanthropic donations
Public grant funding



Selected



Figure 6: CCRLF page 3: Project Information (part 2 of 4)

Public grant funding	
Personal contribution	
Investor	
Other loan	

* Borrower Equity Contribution Amount ⓘ

* Describe your equity contribution ⓘ

Project Location

* Project Location (Street)

* Project Location (City)

* Project Location (State) ⓘ

Select an Option ▼

* Project Location (ZIP/Postal Code)

* Project Location (County) ⓘ

Select an Option ▼

* Do you own or rent the facility? ⓘ

Select an Option ▼

* Describe known environmental hazards (lead paint, asbestos, contaminants) addressed by the project ⓘ

* Do you have an Environmental Site Assessment (ESA) Phase 1 available? ⓘ

Select an Option ▼

Figure 7: CCRLF page 3: Project Information (part 3 of 4)

Select an Option ▼

* Do you have a Building Survey available?

Select an Option ▼

* Will this project require zoning changes?

Select an Option ▼

Estimated Project Timeline

+ Add Section

Estimated Project Timeline 1

List the major tasks or project milestones that will be completed using loan funds. Major tasks should represent significant phases of work rather than individual steps. For each major task, provide the anticipated start and completion dates. Examples of major tasks may include: Obtain architectural and engineering plans; Secure permits and approvals; Renovate existing classroom space; Construct a new infant or toddler classroom; Upgrade bathrooms to meet licensing requirements; Improve playground infrastructure. Provide an estimated timeline for completing the project in a bulleted outline no longer than 500 words. The timeline should reflect the overall sequence of work and key project phases rather than day-to-day activities. Applicants may provide approximate dates if exact dates are not yet known. Examples of major milestones may include: Design and planning; Permitting and approvals; Construction or renovation; Licensing inspection; Project completion and occupancy.

To add a new task, click the + button to add a new section.

* Major Task ⓘ

* Task Description

* Target Completion Date

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Figure 8: CCRLF page 3: Project Information (part 4 of 4)

Page 4 — Project Impact & Capacity

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Child Care Revolving Loan Fund
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STATUS
In Progress

DOCS NEEDED
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all uploaded

No document requests for this application.

... Business & Operations Project Information **Project Impact & Capacity** Contract for Services Financial Information ...

Community Need

*How will this project help you meet a defined need for child care in the community? ⓘ

*How will this project benefit health and safety, program quality, and operations?

Capacity Expansion

*Describe how this project will benefit your program's licensed capacity upon completion

*Will this project allow you to expand the total number of children your program can serve upon completion?

Select an Option

*Do you currently have a waitlist?

Select an Option

Hours of Care

*Describe your current hours of operation

Extended hours means your program operates at least 10 hours per day, five days per week.

*When the project is complete, will your program offer extended hours and days of operation? ⓘ

Select an Option

Figure 9: CCRLF page 4: Project Impact & Capacity (part 1 of 2)

When the project is complete, will your program offer extended hours and days of operation?

Select an Option

*When the project is complete, will your program offer care during non-traditional hours?

Select an Option

Services to Low-Income Families

*Do you currently serve state-subsidized and low-income families?

Select an Option

Projected Enrollment

+ Add Section

Projected Enrollment 1

To add a projected enrollment entry for an additional age group or year, click the + button to add a new section.

*Age Group

Select an Option

*Projected Enrollment Year

Select an Option

*Projected Enrollment Number

*Percentage of children receiving child care assistance

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**What can NMFA do for you?**

With a mission-driven philosophy, low interest rates, and no loan fees, NMFA helps its clients successfully finance the projects that make their communities stronger, safer, and more prosperous.

Call

(505) 984-1454
1-877-ASK-NMFA

Email

info@nmfa.net

Address

810 West San Mateo Road
Santa Fe, NM 87505

Figure 10: CCRLF page 4: Project Impact & Capacity (part 2 of 2)

Page 5 — Contract for Services



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...Project InformationProject Impact & Capacity**Contract for Services**Financial InformationCertification...

Contract for Services

To be eligible for a Contract for Services, the provider must meet all policy criteria, including that the project is in a designated childcare desert. If your facility is located in a childcare desert, you may be eligible for abatement of a portion of your loan

* ☐ I wish to be considered for the Contract for Services program ⓘ

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Figure 11: CCRLF page 5: Contract for Services

Page 6 — Financial Information



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Project Impact & Capacity

Contract for Services

Financial Information

Certification

Review & Submit

Financial History

* Has the borrower ever failed to make any payments under any indebtedness?

Select an Option

* Has the business ever filed for bankruptcy?

Select an Option

* Do you have any outstanding debt?

Select an Option

* Current Year Operating Income YTD ⓘ

* Prior Year 1 Operating Income (most recent)

* Prior Year 2 Operating Income

* Prior Year 3 Operating Income

Repayment Plan

* How do you plan to repay this loan? ⓘ

* How do you plan to fund the ongoing operation and maintenance of the project after completion?

Figure 12: CCRLF page 6: Financial Information (part 1 of 2)

completion?

Collateral & Equity

Collateral is property or other assets that a borrower pledges to secure a loan. Examples of collateral may include: Real estate or land; Child care facilities or buildings; Equipment or vehicles; Savings accounts or certificates of deposit.

*What type of collateral will you be providing for this loan?

Select an Option

*Describe your collaterals for this loan

*Will you be offering real property as collateral for this loan? ⓘ

Select an Option

Personal Guarantees (Owners ≥20%)

+ Add Section

Personal Guarantees (Owners ≥20%) 1

*First Name ⓘ

*Last Name

*Title

*Ownership Percentage

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Figure 13: CCRLF page 6: Financial Information (part 2 of 2)

Page 7 — Certification



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Project Impact & Capacity

Contract for Services

Financial Information

Certification

Review & Submit

Certification & Submission

* ☐ I certify all information submitted is true and accurate, I am authorized to act on behalf of the applicant, and I understand that ECECD is entitled to rely on these certifications.

* Full Name

* Authorized Representative Signature ⓘ

* Date

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Figure 14: CCRLF page 7: Certification