

AMENDMENT NO. TWO



REQUEST FOR PROPOSALS (RFP)

Infant and Toddler Contracted Slots Pilot Program

Amendment Date: January 22, 2026

RFP #2026-2000

RFP Release Date: December 4, 2025

Proposal Due Date: January 29, 2026

Proposals must be submitted via email to:

ececd.rfp@ececd.nm.gov

ELECTRONIC-ONLY PROPOSAL SUBMISSION

RFP #2026-2000

AMENDMENT NO. 2

Request for Proposal # 2026-2000 is amended as described herein:

Correcting item/question count from 1-14 to 1-**13** & Appendix I Total points from 550 to **500**
& Total Awarded Points from 600 to **550**

1. Change to Section V. EVALUATION.

From:

A. EVALUATION POINT SUMMARY (Page 35)

- B. The following is a summary of evaluation factors with point values assigned to each.
These weighted factors will be used in the evaluation of potential Offeror Proposals.

RFP CRITERIA	POINT VALUE
Appendix G -Attestation: Provider Required Qualifications	Pass/Fail
Appendix H-Attestation: Provider Preferred Qualifications	50
Appendix I- Provider Questions	550
Total Points Available	600
New Mexico Resident Business Preference/Native American Resident Preference	48 (8%)
New Mexico/Native American Resident Veteran Preference	60 (10%)

*These dates are estimates only and are subject to change without necessitating an amendment to the RFP.

To:

The following is a summary of evaluation factors with point values assigned to each. These weighted factors will be used in the evaluation of potential Offeror Proposals.

RFP CRITERIA	POINT VALUE
Appendix G -Attestation: Provider Required Qualifications	Pass/Fail
Appendix H-Attestation: Provider Preferred Qualifications	50
Appendix I- Provider Questions	500
Total Points Available	550
New Mexico Resident Business Preference/Native American Resident Preference	44 (8%)
New Mexico/Native American Resident Veteran Preference	55 (10%)

B. EVALUATION FACTORS 3. Response Narrative to Provider Questions (see Sections Appendix I) (Page 36 & 37)

From:

The Offeror must provide detailed responses to each question in the Provider Questions section. This section consists of both 20-point questions (Questions 1-5) and 50-point questions (Questions 6-14). The Evaluation Committee will award points based on the completeness, quality, and specificity of the Offeror's responses according to the point structure outlined below.

50-Point Questions (Questions 6-14)

For Questions 6-14, up to fifty (50) points will be awarded per question based on the following criteria:

- **50 Points:** Comprehensive responses that provide clear explanations with specific examples, demonstrating excellence in areas such as: staff development initiatives; progress toward pay scale compliance; program history and leadership expertise; detailed recruitment strategies for vulnerable populations; robust family engagement approaches; well-defined curriculum aligned with standards; structured transition planning; effective continuity of care strategies; and clear plans for meeting staff-to-child ratio requirements.
- **38 Points:** Clear responses that provide descriptions with multiple examples but that lack the depth, specificity, or comprehensiveness of a 50-point response.
- **25 Points:** Basic descriptions with some examples but, lacks clarity or fails to address key components of the questions. Less than half of educators/staff have full and complete PDPs
- **13 Points:** Minimal or vague responses with no clear goals or examples. Educators/staff do not have PDPs with clear, specific goals.
- **0 Points:** No response provided.

Points will be awarded based on the thoroughness, clarity, and quality of the Offeror's response to each question. The Evaluation Committee may verify information provided by the Offeror. The total maximum possible points for the Total available points before preferences is six hundred (600) points; fifty (50) points for Provider Preferred Qualifications (Appendix H) and five hundred and fifty (550) points for Provider Questions Form (Appendix I) 1 - 14.

To:

The Offeror must provide detailed responses to each question in the Provider Questions section. This section consists of both 20-point questions (Questions 1-5) and 50-point questions (**Questions 6-13**). The Evaluation Committee will award points based on the completeness, quality, and specificity of the Offeror's responses according to the point structure outlined below.

50-Point Questions (Questions 6-13)

For **Questions 6-13**, up to fifty (50) points will be awarded per question based on the following criteria:

- **50 Points:** Comprehensive responses that provide clear explanations with specific examples, demonstrating excellence in areas such as: staff development initiatives; progress toward pay scale compliance; program history and leadership expertise; detailed recruitment strategies for vulnerable populations; robust family engagement approaches; well-defined curriculum aligned with standards; structured transition planning; effective continuity of care strategies; and clear plans for meeting staff-to-child ratio requirements.
- **38 Points:** Clear responses that provide descriptions with multiple examples but that lack the depth, specificity, or comprehensiveness of a 50-point response.
- **25 Points:** Basic descriptions with some examples but, lacks clarity or fails to address key components of the questions. Less than half of educators/staff have full and complete PDPs
- **13 Points:** Minimal or vague responses with no clear goals or examples. Educators/staff do not have PDPs with clear, specific goals.
- **0 Points:** No response provided.

Points will be awarded based on the thoroughness, clarity, and quality of the Offeror's response to each question. The Evaluation Committee may verify information provided by the Offeror. The total maximum possible points for the Total available points before preferences is five hundred fifty (**550**) points; fifty (50) points for Provider Preferred Qualifications (Appendix H) and five hundred (**500**) points for Provider Questions Form (Appendix I) **1 - 13**.

From:

APPENDIX I-PROVIDER QUESTIONS FORM (Pages 59- 60)

Applicants must submit a written narrative that answers all questions listed below. Applicants may copy and paste the questions from this document directly into another document to answer questions or may number their responses in alignment with the questions below.

Question	Points
1. New Mexico Child Care Assistance Program: Does your program participate in the New Mexico Child Care Assistance Program? (Yes, No) If “Yes”, please provide the percentage of children enrolled served within the child care assistance program at time of application	20
2. Local Environment (<i>Word limit: 200 words</i>): Does your program operate in a local area where infant/toddler care demand is high, and supply is limited? (Yes, No) (If “Yes”, please provide information about the need for infant/toddler care within the area(s) you are proposing to serve)	20
3. Children with developmental delays or disabilities (<i>Word limit: 500 words</i>): Does your program serve children ages 0-3 with developmental delays or disabilities? (Yes, No) (If “Yes”, Please provide additional written details on the types of services, interventions, and accommodations that your program provides to children and their families)	20
4. Staffing (<i>Word limit: 200 words</i>): Is your program fully staffed, with qualified instructors to serve children in the pilot program? (Yes, No) (If “No”, please provide additional written information on your instructor recruitment plan)	20
5. Staff Certification (<i>Word limit: 200 words</i>): Do all your educators working directly with infants and toddlers have an infant/toddler Child Development Associate (CDA) or Child Development Certificate (CDC) currently? (Yes, No) (If “No”, please provide a written plan detailing how any non-certified staff will receive CDA or CDC within 6 months)	20
6. Staff Development (<i>Word limit: 400 words</i>): Provide details on how your organization provides training and development to regularly improve the practice of its instructional staff. In your response, please confirm whether all Infant Toddler instructional staff have professional development plans (PDPs). If there are any staff members without PDPs, outline your organization's strategy to address this gap.)	50
7. Staff Compensation (<i>Word limit: 400 words</i>): Outline the actions your organization has taken so far to implement the Infant Toddler parity pay scale. Additionally, describe the steps your organization needs to take to achieve full compliance with this pay scale. More information about the Infant Toddler Pay Parity Program can be found here: https://eceedscholarship.org/infant-toddler-pay-parity-program/ .	50

Question	Points
<p>8. Program History (<i>Word limit: 400 words</i>): List:</p> <p>Number of years your organization has operated</p> <p>Your program’s experience serving infant and toddler populations</p> <p>Your leadership team's expertise in early childhood development</p>	50
<p>9. Recruitment Plan (<i>Word limit: 400 words</i>): Provide a comprehensive Recruitment Plan that demonstrates your strategy for achieving 90% enrollment while ensuring equitable access and representation of vulnerable populations. Specifically, outline your approach to:</p> <p>Creating and enforcing fair policies to ensure equal service access for all demographic groups</p> <p>Designing and using linguistically or culturally responsive recruitment methods</p> <p>Recruiting and enrolling 20% of participants from the most underserved families, as defined by NM's Child Care Assistance Regulations 8.9.3.9 (See section in “Program Terms and Conditions” for more details on 8.9.3.9 regulations).</p> <p>Informing families about program availability through targeted communication strategies</p> <p>Establishing and managing an inclusive waitlist system that provides transparent information about community opportunities</p>	50
<p>10. Family Engagement Plan (<i>Word limit: 500 words</i>): Describe your family engagement approach and give examples of the way you engage families in your program. In your response, please include an outline of your approach to conducting family home visits and family/teacher conferences</p>	50
<p>11. Curriculum & Instructional Practice (<i>Word limit: 500 words</i>): Describe your program’s curriculum and instructional approach. Please give examples of how your teaching strategies support child engagement, social and emotional development and observing children’s interests and needs.</p>	50
<p>12. Transition Planning (<i>Word limit: 500 words</i>): Describe how your organization moves children across age groups. Please include details on how transitions will be coordinated for the children/family who enter and exit your program to and from other early learning programs.</p>	50
<p>13. Continuity of Care (<i>Word limit: 500 words</i>): Describe your program’s approach to assure continuity of care. Please provide details on how classroom arrangements and setup will support children in building strong relationships with their teachers and peers.</p>	50
<p>TOTAL POINTS</p>	50
	550

To:

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<p style="text-align: center;">APPENDIX H</p>	50
<p style="text-align: center;">TOTAL POINTS - APPENDIX H & I</p>	550