



NEW MEXICO

## Early Childhood

Education & Care Department

**CHILD CARE SERVICES BUREAU**

**CRITICAL INCIDENTS**

**INVESTIGATION SERVICES**

**RFP#2024-0026**

### Questions and Answers

**Questions due: April 8, 2024**

**Answers due: April 10, 2024**

	Question	Answer
1.	How many cases can an investigations agency expect from this RFA?	The number of cases may vary based on area of service. It is most advantageous as an offeror to be able to provide investigative services statewide. On average there are a little over 100 investigations assigned to a private investigator per fiscal year.
2.	Would the lack of other previous business references that would not relate to experience as provided for in Section IV.A. of the RFP, disqualify/count against an offeror in the form of points awarded or not awarded?	An offeror would not be disqualified from the RFP for lack of references. Per the RFP Evaluation Criteria (2. B. 2. Organizational References). <b>Points will be awarded for each individual response up to 1/3 of the total points for this category. Lack of a response will receive zero (0) points.</b> References encompass 50 points, therefore for each reference received 1/3 of the points will be given. If no references are received zero (0) points will be given, but an offeror will <b>not</b> be disqualified.
3.	If an offeror should require a reference from Early Childhood Education and Care Department (ECECD) (as an Agency or while they were under CYFD) for providing Investigative Services in the past who would the offeror seek to obtain that reference?	The offeror should email the reference form to any of their contacts with the Agency and should that person NOT be able to provide a reference because they are involved in the RFP process, either as an Evaluation Committee Member or Subject Matter Expert, the reference form will be given to an ECECD staff member that can provide the reference that is not involved in the RFP process. The offeror is responsible for verifying with their contact that the reference was provided. <b><u>ONLY those employees NOT involved in the RFP process may provide a reference.</u></b>