



FY23 NM PreK Grant Application Additional Information

1. **New Program:** An eligible applicant that has never received NM PreK funding.
2. **Existing Program:** An eligible applicant that currently has a NM PreK grant/agreement with ECECD.
3. **Renewal Request:** An eligible applicant that has a contract for NM PreK services that expires June 30, 2022. An eligible applicant is considered a new applicant and must complete an entirely new application.
4. **Expansion Request:** A request by a currently NM PreK funded program to expand and/or add additional slots, classrooms, sites, and or program types. If you plan to expand your program, then please describe what you are currently doing and what you would like to expand to do.
5. **Change of Program Option Request:** An eligible applicant's request by a current Community-Based NM PreK funded program to change existing slots from one program option to another. Ex: Extended/Early Extended to Mixed Extended. Eligible applicants are considered a new applicant and must complete an entirely new application.
6. **Basic (Half-Day) to Extended (Full-Day) Conversion Request:** An eligible applicant's request by a current Community-Based and School-Based NM PreK funded program to change existing slots from Basic/Early Basic program type to Extended/Early Extended Program type. ****FOR CONVERSIONS FROM BASIC (Half-Day) TO EXTENDED (Full-Day) ONLY ELIGIBLE APPLICANTS WILL COMPLETE A SHORTENED APPLICATION. Please see specific instructions below.**
7. **Basic (Half-Day) to Extended (Full-Day) Conversion Request Instructions:**
**SPECIFIC INSTRUCTIONS FOR CURRENT EXISTING PROGRAMS THAT ARE REQUESTING CONVERSIONS FROM BASIC TO EXTENDED ONLY:
1 - Contingent upon good standing with all regulatory authorities.
2 - Complete Sections III, IV and V
3 - Sign Section X
*5 - Complete Section XII – A – Program Response: Define the Need for High Quality NM PreK Services **ONLY.***
8. **Letter of Interest:** Eligible applicants do not need to submit a letter of interest for this grant application.
9. **Per-Student Rate:** The per-student rate for PreK is \$7,000.00, the per-student rate for Early PreK is \$8,750.00, the per-student rate for Mixed-age PreK is \$8,750.00. Multiply the number of children you are applying for by the per-student rate.
10. **Spanish Application:** There is not a Spanish application, however, you may respond in the language that you prefer.



11. **Submission of Questions:** Questions will be accepted and responded to in English and Spanish.
12. **Invoicing:** Invoicing is based on the number of children served during the month.
13. **Reimbursement Process:** NM PreK funding is reimbursed through a monthly invoicing process. The monthly invoice is based on the prior month's expenditures.
14. **Annual Audit:** An annual audit as required by federal and State of New Mexico law by an independent auditor. <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F> and <https://nmonesource.com/nmos/nmsa/en/item/4423/index.do#!b/57-22-6>
15. **Collaboration:** Please describe collaboration in the program response section VII.8.
16. **Licensed Space:** Building/classroom space must be licensed before applying for New Mexico PreK.
17. **Submission of Application:** Submit only one application per eligible applicant and attach the program information template for each additional site for which you are requesting slots.
18. **Funding Allotments:** There are separate funding allotments for PreK, Early PreK, and Mixed Age PreK services.
19. **Statement of Attestation:** Statement of Attestation is signed by the school district superintendent or charter director. For community-based programs, it will be the person designated to oversee the grant.
20. **Application Signature:** Grant application signature can be electronic or handwritten.
21. **Pay Parity:** The expectation is that teachers will be paid a competitive/professional wage. If awarded, you will work with a program specialist on a final budget, and salaries will be reviewed. Public school PreK staff are paid as per public education licensure guidelines.
22. **Tribal Programs:** Tribal programs are not required to be licensed by ECECD. However, Tribal programs are required to be in compliance with Tribal regulatory authorities.
23. **Coaches and Consultants:** All programs awarded will have a Practice-Based Coach and or PreK Consultant.
24. **NM Child Care Licensing Regulations:** The New Mexico child care licensing regulations can be found at <http://www.newmexicokids.org/caregivers-and-educators/nm-state-child-care-regulations/>
25. **Family Income Eligibility:** There is no income requirement for NM PreK families.



26. **FOCUS information:** FOCUS is the Tier Quality Rating System for the State of NM (Star Quality Rating System). All school-based preschool programs are required to participate in FOCUS, regardless of funding source. This is a condition of receiving PreK funding. Apply for FOCUS through www.newmexicokids.org for community-based programs. School-Based FOCUS information: <https://webnew.ped.state.nm.us/wp-content/uploads/2020/06/FOCUS-June-2020-Criteria.pdf>.
27. **School-Based applicants:** School-Based eligible applicants may only apply for 4-year-old full-day funding.
28. **Statement of Attestations:** Continuing School-Based eligible applicants will receive statement of attestations with award letter.
29. **Annual Audit:** An annual audit as required by federal and State of New Mexico law by an independent auditor. For School-Based programs upon request. *“The federal Single Audit Act of 1984, as amended in 1996, the federal Office of Management and Budget (OMB) published the uniform administrative Requirements, Cost Principles and Audit Requirements Subpart F which requires all non-federal government agencies and nonprofit organizations that expend \$750,000 or more in federal awards (from any source) in a given fiscal year to obtain a Single Audit which is the federal review section of an Independent Public Audit. The State of New Mexico Charitable Solicitations Act (57-22-6 NMSA 1978 Subsection C), a charitable organization that received total revenue in excess of five hundred thousand dollars (\$500,000) shall be audited by an independent certified public accountant. Audits shall be performed in accordance with generally acceptable accounting principles. Private companies are not required to have an independent public audit unless the federal award threshold is reached, but often are required to do so if they are publicly traded, or if they are required to do so by lending agencies.”*